

**TOWN OF DARIEN
PLANNING AND ZONING COMMISSION**

Project Address: _____ **Signature:** _____

BASEMENTS

If you are proposing to finish a portion of a basement, you must submit detailed floor plans (3 copies) drawn to scale of the entire basement, including dimensions which must specify which space(s) are to be finished and which space(s) will remain unfinished (storage, garage, utilities, etc.). The amount of finished floor area in the basement cannot exceed fifty percent (50%) of the finished portion of the first floor.

Existing finished area of the <u>first floor</u>	square feet: _____
Existing finished area in the basement	square feet: _____
Proposed additional finished area in the basement	square feet: _____
Total finished area in the basement	square feet: _____

ATTICS

If you are proposing to finish a portion of an attic, you must submit detailed floor plans (3 copies) drawn to scale of the entire attic, including dimensions which must specify the space(s) to be finished and which space(s) will remain unfinished (storage, utilities, etc.). The amount of finished floor area in the attic cannot exceed fifty percent (50%) of the finished portion of the second floor.

Existing finished area of the <u>second floor</u>	square feet: _____
Existing finished area in the attic	square feet: _____
Proposed additional finished area in the attic	square feet: _____
Total finished area in the attic	square feet: _____

Stairways, hallways and bathrooms count as finished spaces in attics and basements.

Story: That portion of a building included between the surface of any floor and the surface of the floor next above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A basement shall be counted as a story if its ceiling is more than five feet above the elevation from which the height of the building is measured, or if a floor area in excess of 50 percent of the floor area directly above it used for any purpose other than accessory storage, vehicular parking, or housing of mechanical equipment (such as facilities for heating, plumbing, electrical, water, waste disposal and the like) attached to and required to serve the building. An attic shall be counted as a story if the finished and habitable portions of the attic are greater than 50% of the square footage of the floor immediately below the attic.